

# **Director of Youth Ministries**

**(Part-Time; 10 hours/week with a stipend for trips and retreats)**

**Faith United Methodist Church  
6810 Montrose Road, Rockville MD 20852**

**POSITION RESPONSIBILITIES:** The Director of Youth Ministries at Faith United Methodist Church is responsible for creating a comprehensive youth ministry program for students in grades 6 – 12 to include service, worship, growth in discipleship and fellowship.

**RELATIONSHIP TO THE CHURCH:** The Director of Youth is a part-time staff member of Faith United Methodist Church who is hired by the Staff-Parish Relations Committee (SPRC).

**ACCOUNTABILITY:** The Director of Youth is directly accountable to the Senior Pastor and works cooperatively with the staff of FUMC. The SPRC establishes the scope of responsibilities and specific terms of employment for the Director of Youth.

## **DUTIES:**

1. Develop and implement a youth program for grades 6-12 to include service, worship, growth in discipleship and fellowship. The program should take into consideration the differing needs of middle high and senior high students. This includes:
  - a. Develop and manage the budget for the youth program.
  - b. Develop youth leadership and input via a Youth Council or similar group.
  - c. Develop adult leaders from within the congregation to share in the leadership of youth ministry.
  - d. Lead the youth in developing and leading an occasional “Youth Sunday” worship service.
  - e. Keep youth and parents informed of events and opportunities via appropriate media and contribute youth-oriented materials for the FUMC website and other publications as appropriate.
  - f. Respond to pastoral care needs of youth and their families.
2. Plan, organize, lead, and chaperone the annual summer Youth Mission Work Trip for senior high-aged youth.
3. Plan, organize, lead and chaperone a summer Middle School service and faith-based experience.
4. Plan, organize, lead, and chaperone a faith-based weekend retreat.
5. Work in collaboration with the Director of Christian Education:
  - a. Select resources for youth Sunday School
  - b. Teach youth Sunday school 2-3 times per month.
6. Work with the Senior Pastor to design and lead Confirmation classes.

#### PERSONAL QUALITIES:

1. Exhibit Christian character and conduct in all relationships.
2. Understand and maintain appropriate confidentiality.
3. Creative, collaborative, and entrepreneurial.
4. Kind, caring, supportive, and encouraging to youth.
5. Understand and maintain appropriate professional boundaries.

#### QUALIFICATIONS:

1. Bachelor's Degree or equivalent. Additional seminary training desired.
2. At least one year of experience working in a similar position in a local church.
3. Excellent command of scripture and Methodist tradition and its life application.
4. Knowledge of and ability to utilize social media.
5. Demonstrated ability to work cooperatively with other staff and church leaders.
6. Pass a background check.
7. Complete an annual "Safe Sanctuaries" Questionnaire.

#### SALARY AND BENEFITS:

Salary is commensurate with experience. Travel reimbursement, continuing education, and professional expenses are budgeted. There are no health benefits with this position.

E-mail a cover letter and resume to [office@faithworkshere.com](mailto:office@faithworkshere.com)